

SHREE RAYESHWAR INSTITUTE OF  
ENGINEERING & INFORMATION TECHNOLOGY  
"Shivshail" Karai, Shiroda, Goa 403 103

Ref. No.: SES/SRIEIT/Off. Order/2018-19/ 39

Date: 30.07.2018

**OFFICE ORDER**  
**(INTERNAL COMPLAINT COMMITTEE (ICC))**

In supersession to Office Order: SES/SRIEIT/ Off. Ord. /2015-16/836, dated: 12.04.2016, and in accordance to Establishment of Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10th June, 2016, the **INTERNAL COMPLAINT COMMITTEE** has been reconstituted with the following members, under the Chairpersonship of **Mrs. Poonam Kamat, Assistant Professor (Computer Engineering)** as Presiding Officer in order to protect the women staff and students associated with the institute from any sorts of injustice or sexual harassment of any nature directly and indirectly. The Committee also provides support and guidance particularly around issues concerning the girl students, female faculty and staff on the campus.

The Committee will be responsible to make the females feel comfortable on campus and to encourage them for their complete involvement in academic excellence, extracurricular activities and various other activities which help to build confidence in them including the followings:

- To create and ensure a safe environment for women that is free of sexual harassment.
- To create an atmosphere promoting equality and gender justice.
- To develop a policy for prevention of Sexual Harassment.
- To publicize the policy in English, Konkani and Marathi including through prospectus, notice boards, website.
- To plan and carry out programmes for gender sensitization.

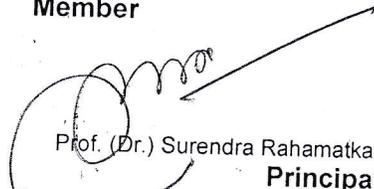
**Members of Committee:**

**Mrs. Poonam Kamat (Asst. Prof.) -**  
**Mrs. Pratiksha Shetgaonkar -**  
**Mrs. Mrs. Manjusha Sanke (Asst. Prof.) -**  
**Ms. Veena Gaonkar (Asst. Prof.) -**  
**Mr. Sandesh Mardolkar (Asst. Prof.) -**  
**Mrs. Joanita Antao (Adm. Staff) -**  
**Mrs. Nutan Naik (Adm. Staff) -**  
**Mr. Sudhakar Khandeparkar (Adm. Staff) -**

**Presiding Officer**  
**Member Secretary**  
**Member**  
**Member**  
**Member**  
**Member**  
**Member**

**Copy to:**

1. Hon'ble Chairman- For kind information
2. All HoDs – GE, ETC, Comp. & IT – for circulation among Faculty Members & students.
3. All Members- Internal Complaint Committee
4. Asst. Registrar – for necessary action
5. Adm. Office – Office Copy
6. All Notice Board
7. Mrs. Pratiksha Shetgaonkar – for uploading in [www.ritgoa.ac.in](http://www.ritgoa.ac.in)
8. Office of the Principal

  
Prof. (Dr.) Surendra Rahamatkar  
**Principal**  
S. E. S's Shree Rayeshwar Institute of  
Engineering & Information Technology,  
Shivshail, Shiroda - Goa



(Affiliated to Goa University & Approved by AICTE)



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