SHREE RAYESHWAR INSTITUTE OFENGINEERING & INFORMATION TECHNOLOGY, GOA – 403 103

Application Form

(Principal, Professor, Associate Professor, Assistant Professor and College Director of Physical Education & Sports)

FILL UP SEPARATE FORM FOR EACH POST

(Note: Please go through instructions given in the website www.ritgoa.ac.in carefully before filling-up the Application Form)

Advt. No.……..……..

Post applied for……..……

Department/ Subject…..……..……..…..

Area of Specialization……..……..…….

Teaching Experience ..……..…(Years) ……(Months)…… (Days)

Affix here a Recent Passport size Photograph

SECTION – A: GENERAL

1. **Name in full** (In Block Letters)

Dr./Mr./Mrs./Ms……...……

2. **Date of Birth** (attach certificate) ……..…… **Age :** ..……..…….…….

3. **Father's/Spouse Name**……..…..

4. **Postal Address** ……..……..……

…..……..…….

Pin Code | | | | | | | Tel. No (with STD code) …..…….……

Mobile…… E-mail ID……..……

5. **Permanent Address**……..……

……..……..…. ……..

Pin Code | | | | | | |

6. Marital Status……**7. Nationality**……..……

8. State of Domicile ……..…… **9. Category:** SC/ST/OBC/PWD/General.....

(Please attach attested photocopy of Certificate)

10. Present Employer……..……..

11. Rank/Prizes/Medals won at School / College / University during education…….…….

……

SECTION B:(TEACHING, LEARNING AND EVALUATION RELATION ACTIVITIES)

12. EDUCATIONAL QUALIFICATIONS (Starting with highest degree obtained):

Sl. No.	Examination/Degree	Name of Board/ College/University	% of Marks/ Final Grade	Subject(s)	Mode (Regular / Part time)	Year of Admission	Year of Passing/ award

(Please attach photocopies of degree certificate/ mark sheets in support)

13. Whether Ph.D. awarded: Yes ☐ **No** ☐ If Yes, indicate the year of award……..……..

14. Duration of PhD Research……

15. No of Research Paper Published during PhD Research……

16. Faculty/ Department of Ph.D. awarded …….....

17. Title of Ph.D. thesis awarded…….....……..……..……..…

……..……...……..…. ……

18. Whether qualified UGC/CSIR NET/SLET/SET: Yes ☐ **No** ☐ ☐ **Not Applicable**

(If applicable/yes, indicate the year, and attach a photocopy of NET/SLET/SET certificate)……..……

19. Details of Teaching Experience: (In chronological order starting with the most recent)
(Attach separate sheet if necessary)

Sl. No.	Name of Teaching Institute/University	Post held/ Designation	Period of Employment		Status of Appointment (Permanent*/ Adhoc/ Temporary)	Basic salary last drawn, pay scale and Grade Pay
			From	To		

(Please attach photocopies of experience certificate in support)
(*In case of Permanent Appointment attach the copy of University/ Employer Approval Letter of the Appointment)

20. Details of Industry Experience (if any): (In chronological order starting with the most recent)

Sl. No.	Name of Research Organization/ Industry	Post held/ Designation	Qualification held for the post	Period of Employment		Managerial Level equivalent to (Assoc. Prof./ Asst. Prof./ lecturer)	Basic salary last drawn, pay scale and Grade Pay
				From	To		

21. Summary of experience/performance

	Teaching Experience	From	To	Total	
				Years	Months
i.	**After obtaining UG Qualification, if any**(applicable to Engineering UG qualification, prior to year 2010)				
ii.	**After obtaining PG Qualification**				
iii..	**After obtaining PhD Qualification**				
	Total Teaching Experience				

22. Summary of Research & Development Experience

Type	Title / Type	Dates
Scientific Research Projects (funded/sponsored)		
Publications in Journals	UGC :	
	Web of Science:	
	Scopus :	
	SCI:	
Books/Chapters Published	International:	
	National:	
Publications in Conferences	International:	
	National:	
Conferences/Seminars Attended	International:	
	National:	
Training/Courses Attended	STTPs:	
	FDPs:	
	Workshops:	
Activity Organized	Conferences:	
	Seminars:	
	STTPs:	
	FDPs:	
	Workshops:	

LIST OF ENCLOSURES

- ☐ **Copy of detailed Resume**
- ☐ **Copies of Mark-Sheets & Degree Certificate of educational Qualifications** (10th onwards)
- ☐ **Certificate of clearing NET/SLET/SET etc.** (if Applicable)
- ☐ **Copies of experience certificate of Teaching & Research and other related certificates.**
- ☐ **Copies of Print Proofs of Research paper publications**
- ☐ **Copy of ID Proofs (PAN CARD, AADHAR CARD)**.
- ☐ **Copy of Birth Certificate**.

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

Date: _____

Place: _____

(Signature of the Applicant)

General Instructions for candidates applying for the posts:

1. The Application in prescribed format (available in college web site) containing full details of the areas of specialization in which faculty are required alongwith copy of self attested documents, degree & experience certificates, and all other relevant documents shall be submitted to the Adm. Office of the Institute on/before the last date of application.
2. Goa University's Regulations, Statutes and it's time to time amendments applicable to college shall be governed by the candidate at the time appointment.
3. Persons employed in Government/Semi-Government Organization or Educational Institutions must apply through proper channel.
4. Separate applications must be sent if a candidate is applying for a faculty position in more than one Department.
5. Merely fulfilling the minimum qualification or the eligibility criteria does not entitle a candidate to be necessarily considered or called for the interview. More stringent criteria may be applied for short-listing the candidates to be called for interview.
6. The applications received may be screened for short listing and recommending the candidates to be called for interview on the basis of the Screening Guidelines of the institute.
7. Relaxation, if any, may be made in exceptional cases on the recommendations of the Selection Committee, subject to the approval of the University.
8. The Institute reserves the right to fill or not to fill any or all the posts advertised without giving any prior notice.

9. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the College shall process the applications entirely on the basis of information/documents submitted by the candidates. In case the information/documents is found to be false/incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate.
10. Candidates may be asked to submit documents in support of their qualifications/ publication/ experience at any stage, if required.
11. The College shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected at any stage that the documents submitted by the candidates are fake or the candidate has suppressed relevant information, then his/her services shall be terminated without prejudice to any other action initiated by the College.
12. The College reserves the right to withdraw any advertised post(s) at any time without giving any reason.
13. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the College shall be final.
14. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications & eligible experience laid down in the advertisement.
15. Publications 'under submission' or submitted to referees will not be considered towards points for publication criteria.
16. Candidates called for interview shall do so at their own expenses. No TA/DA shall be paid.
17. The College shall not be responsible for any delay/loss due to postal or technical reasons.
18. The candidates are instructed to carefully read the eligibility criteria. Application received without complete information shall be rejected.

Date: _____ **(Name & Signature of the Applicant)**